

## COMMUNITY OUTREACH DIRECTOR

The mission of the Community Outreach Committee is to make a direct impact in the community and within the organization by enriching lives of women and girls in the Greater Middle Tennessee area through purposeful philanthropy while raising the awareness and elevating the stature of CREW Nashville, its members and sponsors. Tasks include:

- Serve as Community Outreach Director for CREW Nashville Board of Directors.
- Identify Assistant Director to assist in leading the Community Outreach Committee activities and present for nomination and confirmation by Board of Directors.
- Assemble the Community Outreach Committee to develop goals and action steps in accordance with the strategic plan, including quarterly and annual volunteer events for members.
- Prepare a committee budget for Board approval (typically in the Fall of each year). Track costs.
- Outline and deliver a program for identifying an annual Philanthropic partner in accordance with the strategic plan.
- Evaluate and track the effectiveness of programs offered for career development and impact of philanthropy.
- Prepare a monthly report for the Board Consent Agenda.
- Provide a list of Committee accomplishments to be presented to members during membership meetings and/or retreats as directed by President or President Elect.
- Attend any Member Retreat and/or Board Retreat
- Additional responsibilities as included in CREW Network playbooks.